



# Great Western Dining Service, Inc. Application for Employment

(You must be 16 years of age to apply. Please download this form, complete and email to [gwddining@gwdining.net](mailto:gwddining@gwdining.net).)

Position(s) applied for: \_\_\_\_\_ Date of application: \_\_\_\_/\_\_\_\_/\_\_\_\_

**PLEASE PRINT:**

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street City State Zip Code

Telephone: (\_\_\_\_) \_\_\_\_\_ Social Security No.: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

If necessary, best time to call: ..... : \_\_\_\_: \_\_\_\_  AM  PM

May we contact you at work?  Yes  No If so, work telephone number (\_\_\_\_) \_\_\_\_\_ Best Time \_\_\_\_\_

If you are under 18 years of age, can you furnish a work permit? (it is required) .....  Yes  No

If no, please explain \_\_\_\_\_

Have you ever been employed here before? .....  Yes  No

If yes, give the dates ..... From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_

Are you legally eligible for employment in this country: .....  Yes  No

Date available for work: \_\_\_\_/\_\_\_\_/\_\_\_\_ Desired salary range ..... \$ \_\_\_\_\_

Type of employment desired:  Full-time  Part-time If Part-time, minimum hours require \_\_\_\_\_

Will you relocate if job requires it?  Yes  No Will you travel if job requires it?  Yes  No

Are you able to meet the attendance requirements of the position?  Yes  No

If so, please explain \_\_\_\_\_

Have you ever been bonded?  Yes  No

Have you ever plead "guilty" or "no context" to, or been convicted of a crime?  Yes  No

If yes, please provide date(s) and details \_\_\_\_\_

*(Answering 'yes' to these questions does not constitute an automatic bar to Employment. Factors such as dates of the offense, seriousness and nature of the violation, rehabilitation and position applied for, will be taken into account.)*

If driving is an essential job function, do you have a valid driver's license  Yes  No License No. \_\_\_\_\_



Employment History

Provide the following information of your past and current employers, assignments or volunteer activities, starting with the most recent. Explain any gaps in employment in comment section below.

Employer: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Immediate Supervisor & Title: \_\_\_\_\_

Starting Job Title: \_\_\_\_\_ Starting Hourly Rate or Salary \$ \_\_\_\_\_  
Final Job Title: \_\_\_\_\_

Dates of Employment: Starting \_\_\_\_\_ Ending \_\_\_\_\_ Final Hourly Rate or Salary \$ \_\_\_\_\_

Brief Description of Job Duties & Responsibilities \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

May We Contact For References:  Yes  No  Later

Employer: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Immediate Supervisor & Title: \_\_\_\_\_

Starting Job Title: \_\_\_\_\_ Starting Hourly Rate or Salary \$ \_\_\_\_\_  
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Dates of Employment: Starting \_\_\_\_\_ Ending \_\_\_\_\_ Final Hourly Rate or Salary \$ \_\_\_\_\_

Brief Description of Job Duties & Responsibilities \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

May We Contact For References:  Yes  No  Later

COMMENTS: \_\_\_\_\_



**Educational Background**

School	Years Completed	Degree	GPA/Rank	Major	Minor

**References**

List the name and telephone number of three business/work references who are **not** related to you, and are **not** previous supervisors. If not applicable, list three school or personal references who are not related to you.

Name	Phone	No. of years known	Relationship

**Skills and Qualifications**

Summarize any special training, skills, licenses and / or certificates that may qualify you as being able to perform job-related function in the position for which you are applying.

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**Additional Information**

List professional, trade, business or civic associations and any offices held.  
 Excluded memberships that would reveal race, color, religion, sex, national origin, citizenship, age, mental or physical disabilities, Veteran or National Guard or any other similarly protected status.

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**List special accomplishments, publications, awards, etc.**

Excluded membership that would reveal race, color, religion, sex, national origin, citizenship, age, mental or physical disabilities, Veteran or National Guard or any other similarly protected status.

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# Great Western Dining Service, Inc.

Application Continued



List any additional information you would like us to consider:

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## Applicant Statement

I certify that all information I have provided in order to apply for and secure work with Great Western Dining Service, Inc. is true, complete and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration of this application (ii) immediately discharge me from the employer's service, whenever it is discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding Great Western Dining Service, Inc., its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that Great Western Dining Service does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only 30 days. At the conclusion of that time, if I have not heard from Great Western Dining Service, Inc. and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and Great Western Dining Service reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract of employment for any specified period or definite duration. I understand that no supervisor or representative of Great Western Dining Service, Inc. is authorized to make any assurances to the contrary and that no implied oral or written agreements to the contrary to the foregoing express language are valid unless they are in writing and signed by an President, Executive Vice President or Vice President of Great Western Dining Service, Inc.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States of America and that federal immigration laws require me to complete an I-9 Form in this regard.

**I understand that if I am hired by Great Western Dining Service, I am considered a probationary employee for a 90 day period of time, and may be released from my job without cause or without prior notice.**

**Do not sign until you have read the above applicant statement.**

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_